



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, August 22, 2019.

Members present:

Dr. Ian Swift
Ms. Ronda Boller
Mr. Alan Stuber
Mr. Adrian Gerrits
Ms. Lisa Harry

Members excused:

Dr. Sara Hartsaw

Also present:

Mr. Andy Fitzgerald, CEO
Dr. Nicholas Stamato, Chief of Staff
Ms. Colleen Heeter, COO
Ms. Misty Robertson, CNO
Dr. Attila Barabas, CMO
Ms. Mary Lou Tate, CFO
Ms. Noamie Niemitalo, Vice President of Human Resources
Mr. Bill Stangl, Vice President of Physician Services
Mr. Steve Crichton, Vice President of Plant and Facilities
Ms. Jonni Belden, Vice President of Continuing Health Services
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Dr. Swift, Chairman, called the meeting to order at 5:00 p.m.

Invocation

Chaplain Donny Edwards led those present in an opening prayer.

Mission Statement

Mr. Stuber read Campbell County Health's Mission Statement.

Vision Statement

Dr. Swift read Campbell County Health's Vision Statement.

Dr. Swift announced that Mr. Hite has resigned from the Board of Trustees. Mr. Hite served on the Board for eight years, two of those as chair. Dr. Swift thanked Mr. Hite for his leadership and wished Mr. Hite well.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Dr. Swift, Mr. Stuber, Mr. Gerrits, and Ms. Harry are present. Ms. Boller will



arrive shortly and Dr. Hartsaw is excused.

Approval of Agenda

Mr. Gerrits moved, seconded by Ms. Harry, to approve the agenda as presented. Dr. Swift, Mr. Stuber, Mr. Gerrits and Ms. Harry voted aye. Motion carried.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from July 18, 2019 Board meeting (copy appended to minutes).

Administrative Policy Review

Four Administrative policies, Family Assistance Center emergency Operational Plan, Hospital Credit Card Use, Keys and Identification Badges, and Mandatory Education/Certification Requirements and Notification (copies appended to minutes). **No motion required.**

Administrative Policy Approval

Two Administrative policies, Code of Conduct and Freedom of Information Act (copies appended to minutes).

Finance Meeting

Items requiring Board Action from the August 19, 2019 Finance Committee Meeting (copy appended to minutes).

Committee Reports

Healthcare Foundation
Legacy Advisory Board
Physician Recruitment and Retention Committee
Quality Committee

Mr. Gerrits moved, seconded by Ms. Harry to approve the Consent Agenda as presented. Dr. Swift, Mr. Stuber, Mr. Gerrits and Ms. Harry voted aye. Motion carried.

RECOGNITION ITEMS

CFO

Mary Lou Tate

Mary Lou Tate is the newly appointed Chief Financial Officer (CFO) of Campbell County Health. Ms. Tate's experience in healthcare finance spans over many years. Her first role in healthcare finance was as a Senior Financial Analyst at Mercy Medical Center in Nampa Idaho. Her career took her to a sister facility in Ontario Oregon where she served as the Controller. Her next move was to a Critical Access hospital in Emmett Idaho where she served as the CFO and filled in as the Interim CEO. Ms. Tate then moved to Illinois to fill the role of Director of Finance at HSHS St. Elizabeth hospital, where the facility broke ground on a brand new 141-bed hospital. Most recently, Ms. Tate served as the CFO at Morris Hospital in Morris IL.

Ms. Tate holds a Bachelor's of Science in Biology from Gonzaga University and a Master's of Science in Accounting from Boise State University. She also holds a Lean Six-Sigma Black Belt certification.



Ms. Tate is married to Charles and they have 4 children, Conner (24), Andy (21), Dorothy (16) and Thomas (12).

Medical Staff Recognition

Kyle Sabey, D.O.

Dr. Kyle Sabey was looking for a small town to practice medicine, similar to the places he and his wife grew up in Utah. He majored in Music as an undergraduate at the University of Utah, but medicine was his goal since high school. Dr. Sabey attended medical school at the Kansas City University of Medicine and Bioscience College of Osteopathic Medicine in Kansas City, Missouri. He completed his residency in Pediatrics at the University of South Dakota at Sanford Children's Hospital in Sioux Falls, South Dakota. One of his residency classmates was pediatrician Dr. Francesca McCaffrey, who encouraged him to check out the opportunity at Campbell County Health.

Dr. Sabey will practice as a Pediatric Hospitalist and in the CCMG Pediatric Clinic. He enjoys the challenge of seeing a wide variety of pediatric patients; both the higher acuity care provided in the hospital and the long term relationships built in a clinic practice.

Employee Recognition

Candy Nelson	Legacy
Holly Merwin	PFS
Randy Hunt	Plant Ops
Heather Black	Legacy

Department Discoveries

Nephrology and Complex Medicine

PUBLIC QUESTIONS OR COMMENTS

Dr. Swift asked if there were any comments or questions from the public at this time. There were none.

ACTION ITEMS

Medical Staff Appointments

Dr. Stamato recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

Initial Applicant:

Active:

Department of Medicine – Family Medicine (WIC)
Cassidy Graham, M.D.

Department of Maternal Health – Pediatric Hospitalist
Richard Vo, M.D.

Department of Surgery – Orthopedic Surgery
Margaret Chilvers, M.D.



Campbell County Health

Excellence Every Day

Department of Surgery – Orthopedic Surgery
Mark Murphy, M.D.

Courtesy:

Department of Medicine – Nephrology
Eric Sawyers, M.D.

Locum Tenens to Courtesy:

Department of Maternal Child – Pediatric Hospitalist
Megan Sampson, D.O.

Department of Surgery – Anesthesiology
Ali Turabi, M.D.

Limited Healthcare Provider – Dependent:

Department of Anesthesiology
Cody Rasmussen, CRNA
Daniel Rust, CRNA

Department of Surgery – Orthopedic Surgery
Tristyn Richendifer, PA

Reappointments:

Active:

Department of Maternal Health – Pediatrics
Department of Medicine
Judith Boyle, M.D. (August)

Department of Medicine
Mark Hoskinson, M.D. (September)

Courtesy:

Department of Medicine – Infectious Disease
Ghazi Ghanem, M.D. (September)

Department of Surgery – Ophthalmology
Stephen Khachikian, M.D. (August)

Department of Surgery – Urology
Todd Hansen, M.D. (September)

Limited Healthcare Provider – Independent:

Department of Surgery – Dentistry
Patrick Love, DDS (July)

Limited Healthcare Provider – Dependent:

Department of Medicine – Family Medicine (WIC)
Stefanie Garcia, PA (August)



Department of Medicine – Family Medicine (Legacy)
Julie Tippens, APRN (August)

30 DAY EXTENSION REQUESTS Applications Not Received AND/OR Complete
Department of Surgery – Anesthesiology
Eric Welling, M.D. (August)

Also added:
Department of Radiology
James LaManna, M.D.

Ms. Harry moved, seconded by Mr. Gerrits, to approve the recommendation from Med Exec. For Medical Staff appointments as amended. Dr. Swift, Mr. Stuber, Mr. Gerrits and Ms. Harry voted aye. Motion carried.

Change of Bond Trustee

Ms. Tate explained that CCH proposes changing Bond trustee from Wells Fargo to Zion's Bank. In December 2015, Wells Fargo, along with other national banks, announced they were cutting financing and banking options for coal and mining companies. The investigation of moving the Bond Trustee began in late 2017. All documents and transaction details are in final status. The transaction is set to take place on or about September 16, 2019.

Mr. Gerrits moved, seconded by Ms. Harry, to approve the transfer of the Bond Trustee from Wells Fargo Bank to Zion Bank as presented. Dr. Swift, Mr. Stuber, Mr. Gerrits and Ms. Harry voted aye. Motion carried.

DISCUSSION ITEMS

Community Mental Health

Mr. Gerrits explained that the most recent Community Mental Health meeting was very productive. Representative Barlow informed the group that there is a similar group in Converse County that have been working toward the same goal for about five years. The committee determined that Campbell County Public Health would act as the network coordinator since they already have the key information. Matt Sabus, CCH IT Director, will help create a collaborative community website that Public Health will keep updated. Mr. Gerrits plans to make a presentation at the City Council meeting on September 10. Mayor Carter-King will work to get Mr. Gerrits in front of NEWY as well.

INFORMATIONAL ITEMS

Chairman's Report

Dr. Swift reported that the PET CT is up and running. The Healthcare Foundation was successful in helping to raise the money. Dr. Swift remembers being a resident at the University of Wisconsin when they obtained a PET CT, which they thought would set them apart, now CCH has one. The next Board retreat has been set for October 3. Mr. Hite's resignation leaves an opening on the Board of Trustees. The Board will review the policy and provide application dates to the News Record.

Chief of Staff Report

Dr. Stamato reported that an ad hoc committee of the Medical Staff is working on a program for



provider wellness. The committee has been working with Dr. Barabas, Mr. Fitzgerald, Human Resources and Ms. Niemitalo. Support Link is a service available to CCH staff. This service will be opened up to all members of the medical staff. The State of Colorado has an incredibly robust program where there is a separate entity providing full-time staff of mental wellness providers. MEC will deliver this information to the medical staff along with information on who to contact and how to enroll.

Ms. Boller arrived at 5:28 p.m.

CEO Report

Mr. Fitzgerald reported on these CCH events:

Events in August

- August 14 PET-CT Dedication at the Heptner Cancer Center.
- August 15 Chamber of Commerce Mega-Mixer, 5:00 to 7:00 pm, Pronghorn Center. Rehab Services, Radiology and Wellness are the participating CCH departments
- August 21 Living Well in Community, an 11-week peer support group for everyone in a health challenge.

Upcoming events in September

- Sept. 7 Walk to end Alzheimer's at Lasting Legacy Park. Registration begins at 10:00.
- Sept. 10 Health U, a free six-week workshop for people with chronic health conditions. 9:30 to 11:30 at the Senior Center.
- Sept. 11 Talking about Suicide: A night with the author and survivor Craig Miller. Gillette College Presentation Hall 5:30 p.m.
- Sept. 21 Fourteenth annual Black Catt Ball.
- Sept. 24 Annual Pulmonary Rehab dinner for past Pulmonary Rehab class participants. 5:30 p.m. 5th Floor Classrooms RSVP to 688-2330.

Other CCH News

- Baldrige Examiners onsite October 20-24
- New LITE (Leaders in Training for Excellence) group started August 15.

Strategic Focus

2019 Strategic Plan

People

- Employee Voluntary Turnover – Under 13% and exceeding the goal.
- Recordable Injuries – Have reduced that number over the last few years. Is 3.4% and exceeding the goal.
- Leadership – Results are good at 4.72% with a goal of 4.65%.
- Time to fill days – Results are under goal of 63.33% at 40.56%.
- Employee engagement – Results are just under goal at 4.11%.
- Succession planning – Exceed goal at 86%.

Service

- HCAHPS, ECD, Outpatient, Medical Practice and WIC are all below goal.
- Legacy continues to do well and has met their goal.

Care

- Sepsis – Exceeded the goal at 73%.



- LTC QM measures – Met the goal at 5%.
- Reduce serious safety events – Exceeded the goal.
- Clinical improvements for suicidal patients – Met the goal.
- Readmission rates – Exceeded the goal at 4.7%.

Business

- None of the business goals were met.

Business

Ms. Mary Lou Tate provided the following financial report:

July 2019:

July was a very successful month even though net revenues were slightly below budget. Operating revenues are 14% above last year. Admits are up at CCH and the Legacy. Clinic visits have come up by 1400 over last year. Inpatient surgeries were up 78 from this month last year. Outpatient surgeries were up 40 from this month last year.

- The total margin is 1% vs. a budget of 1.14%.
- EBIDA margin is 12.29% beat the budgeted amount of 12.02%.
- Net patient revenues continue to grow.
- Operating expenses are lower in July vs. the last 3 months.
- Consolidated operating gains and losses is before the mill levy. July saw a loss of almost \$1M before the mill levy which is almost \$900,000 better than last year.
- Once the mill levy is factored into investment income excess revenue over expenses is \$189,000 for the month.
- EBIDA is positive for the month.
- Accounts receivable days raised 3 days in July to 82.
- Days cash on hand decreased to 130 days.
- Cash balance is over \$66M.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 5:50 p.m.

The regular meeting reconvened at 8:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:30 p.m.

The next regularly scheduled Board meeting is September 26, 2019 at 5:00 p.m. in Classrooms 1 & 2.

Alan Stuber, Secretary

Ellen Rehard, Recorder