



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, March 24, 2016.

Members present:

Mr. Randy Hite
Mr. Mike Dugan
Mr. Allen Todd
Dr. Alan Mitchell
Mr. George Dunlap
Mr. Harvey Jackson
Dr. Sara Hartsaw

Also present:

Mr. Andy Fitzgerald, Chief Executive Officer
Dr. Lowell Amiotte, Chief of Staff
Mr. Dalton Huber, Chief Financial Officer
Ms. Anne Raga, Administrative Director of Nursing
Mr. Bill Stangl, Vice President of Physician Services
Mr. Steve Crichton, Vice President of Plant and Facilities
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Mr. Hite, Chairman, called the meeting to order at 5:08 p.m.

Mission Statement

Mr. Dugan read Campbell County Health's Mission Statement.

Vision Statement

Mr. Todd read Campbell County Health's Vision Statement.

Quality/Safety Brief

Mr. Hite provided the following Quality/Safety brief:

Influenza has arrived late this year and we are seeing many cases.

Here are some helpful tips:

- If you are ill stay home, toughing it out at work only spreads the virus with your co-workers.
- If you must go out in public when you have influenza, wear a mask.
- If you are running a fever, see your medical provider. There are some medications that may help.
- Always use good hand washing.



Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw are present. Dr. Mitchell will arrive later.

Approval of Agenda

Mr. Dunlap requested an explanation of the ENT buy out. Mr. Hite added ENT Buy Out to the agenda following VIII. Action Items.

Dr. Hartsaw moved, seconded by Mr. Jackson, to approve the agenda as amended. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from February 25 and 26, 2016 Board regular meeting and Retreat (copy appended to minutes).

Administrative Policy Review

Five Administrative policies, Holiday Decorations, Images of Patients and Residents, Security Camera Usage, Telephone Usage – Patients, Residents, Visitors and Employees, Travel and Education, Commitment, Request and Reimbursement (copy appended to minutes). **No motion required.**

Finance Meeting

Items requiring Board Action from the March 24, 2016 Finance Committee Meeting (copy appended to minutes).

Committee Reports

Physician Recruitment & Retention
Quality
Healthcare Foundation
Legacy Advisory Board
Facilities Planning

Mr. Todd moved, seconded by Mr. Dunlap, to approve the consent agenda as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

RECOGNITION ITEMS

Provider of Month

Dr. Nick Stamato

Dr. Amiotte, on behalf of CCH, recognized Dr. Nick Stamato, for being selected the February provider of the month. Dr. Stamato joined the medical staff in 2014. He is Board Certified in Internal Medicine, Cardiovascular Disease, Interventional Cardiology and Cardiac Electrophysiology. He came to Gillette from upstate New York for the opportunity to develop and



open the organization's first cardiac cath lab and cardiology clinic, along with his partner Dr. Sairav Shah.

In his over 20 years of practice, Dr. Stamato has seen the specialty of cardiology change radically. When he was in residency the only treatment for patients who had suffered a heart attack was bed rest in the hospital for two weeks and blood thinners. It's no wonder that 30% of patients died before leaving the hospital and another 50% died within one year of discharge. Today, with the powerful procedures, treatments and medications available, only 2% of patients die if they reach the cath lab within 90 minutes of a heart attack. Dr. Stamato is amazed to be a part of this change, saying that it is so rewarding to be able to open up a blocked artery and make an immediate difference for the patient. That's why he loves the field of cardiology. He is extremely proud that the CCH Cath Lab has been in operation for two years-with excellent patient outcomes.

Dr. Stamato credits the internet for an increase in his patients' general medical knowledge and desire to have more of a say in their own healthcare, but it has also made it easier to buy health related products online that are untested and unproven and that it part of his job to help patients make decisions about such products.

In March Dr. Stamato begins a three-year term on the Board of Governors for the American College of Cardiology, serving as the voice of the Wyoming cardiology community on issues relating to cardiovascular disease and access to quality, cost-effective care.

Dr. Stamato and his wife Cathy have three sons, one daughter and one grandchild between them. Cathy is an independent IT consultant who will start working for CCH next month. They love to travel together and experience new places. Dr. Stamato came to fall in love with Wyoming while on annual family fly fishing trips in the Bighorns to visit his brother, CCH Radiation Oncologist Dr. John Stamato. Dr. Stamato's other hobbies include reading and hiking. He freely admits that his least proficient hobby is golf. He is a diehard Chicago Cubs fan and says "this is our year!"

Thank you Dr. Stamato, for providing our patients with excellent care.

Dr. Dave Beck

Dr. Amiotte, on behalf of CCH, recognized Dr. Dave Beck, for being selected the February provider of the month. Dr. Beck is Board Certified in Obstetrics and Gynecology and joined the medical staff in 1994. He attended medical school at Rush Medical College in Chicago, IL and completed his OB/GYN residency at USC/LA County Women's Hospital in Los Angeles (University of Southern California), and at Rush Presbyterian St. Luke's Medical Center.

Dr. Beck was always interested in science while in high school, and knew he wanted to be a doctor by the time he was ready to attend college. He chose obstetrics and gynecology because it combined his passions for surgery and family medicine, with the added bonus of delivering babies. He was looking for a small town practice, and feels incredibly lucky to have been recruited to Gillette after his residency.

The ability to develop personal relationships with his patients has kept him energized over his 22 years in practice. He feels that the uniqueness of living in Wyoming has kept medicine fun and fulfilling. In other areas of the country an OB/GYN may see 10 patients per hour while he sees two.

Dr. Beck and his wife Niki have two sons, Zach and Rick. Zach plans to attend the South Dakota School of Mines this fall and Rick is finishing high school. Dr. Beck's whole family; parents, sister Dorie and brother all relocated to Gillette over the years. The family loves to travel, hike and enjoy winter sports. And, according to Dr. Beck, his wife's menagerie is now down to only two dogs and four horses, plus chickens, cats and other assorted animals.



Thank you Dr. Beck, for providing our patients with excellent care.

Medical Staff Recognition

Mr. Fitzgerald introduced Dr. Harshu Chaobal. Dr. Chaobal is an anesthesiologist coming from New York who joined Dr. Price at Gillette Anesthesia Services.

Administrative Recognition

Daphne Filbert

Ms. Raga introduced Daphne Filbert, new director of Med/Surg services. Ms. Filbert has worked with the Department of Health in Cheyenne in addition to completing her Masters Degree in Nursing Leadership.

Employee Recognition

Mr. Fitzgerald recognized employees that have been selected for *Thanks for working here Thursday*:

Kim Lambert	Cardiology Clinic
Loretta Hardy	Human Resources
Christina Bennett	Nutrition, Pioneer Manor
Britnee Olsen	Patient Accounting
Raelyn Rozier	Emergency Department
Pat Jacobsen	Coffee Shoppe
Sarah Gellner-Keith	Nutrition, Pioneer Manor
Deb Lubkeman	Oncology

Department recognized through *Department Discoveries*:
Pharmacy

PUBLIC QUESTIONS OR COMMENTS

Mr. Hite asked if there were any comments or questions from the public at this time. Mr. Nick Jessen praised CCH for his recent surgical experience. Mr. Jessen also questioned the bidding process regarding a vehicle bid, asking to see all bids submitted for this particular purchase. Mr. Fitzgerald and Mr. Crichton advised Mr. Jessen that the bid in question has not yet been awarded and stated he is entitled to look at the bids after the vendor is selected.

Dr. Mitchell arrived at 5:30 p.m.

EDUCATIONAL SESSION

Cath Lab

Dr. Stamato and Dr. Shah gave a presentation on the Cardiovascular Services at CCH. Cardiology clinic visits and Cath Lab procedures have increased significantly since opening in 2014. Cardiac Rehab visits have doubled since 2013 and 38% of ICU admission in 2015 had a primary cardiac diagnosis. Dr. Shah emphasized the importance of activating the EMS system with the onset of heart attack symptoms. Equipment can be mobilized that could potentially save your life. EMS is usually on the scene within 8 minutes of contacting 911. EMS can initiate an ECG which can be transmitted to CCH automatically for review. Frequently before the ambulance has made it to the hospital, the cardiologist can be on their way to the hospital based on what they have seen. The patient then can be taken directly to the Cath Lab. The goal of CCH is to take care of the patient's needs within 90 minutes of the system activation. The average at CCH is less than 50 minutes. The Cath Lab has experienced very good patient



outcomes with no significant complications. Nurse Practitioner, Whitney Fevold, recently joined the clinic staff. Future plans include adding paceart for the pacemaker/ICD Clinic, an increase in peripheral vascular disease treatment, an increase in electrophysiology and computerization of ECG management.

ACTION ITEMS

Medical Staff Appointments

Dr. Lowell Amiotte recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointment:

Limited Health Care Practitioner:

Department of Medicine

Joshua R. Popkin, Ph.D.

Psychology

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

Provisional Reviews:

Active:

Department of Surgery

Robert Grunfeld, MD

Orthopedic Surgery

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

Reappointments:

RECOMMENDATION:

The Credentials Committee recommended the following applicants for reappointment, privileges as approved by Department and/or Section Chair.

Active:

Department of Powder River Surgery

Darlene Brown, DO

Anesthesia

Robert Grunfeld, MD

Orthopedic Surgery

Sara Hartsaw, MD

General Surgery

Stanford Israelsen, MD

Orthopedic Surgery

Hans Kioschos, MD

Orthopedic Surgery

Nathan Simpson, MD

Orthopedic Surgery

Ian Swift, MD

Otolaryngology

Jennifer Thomas, MD

Assisting Physician

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap and Mr. Jackson voted aye. Dr. Hartsaw abstained. Motion carried.

Courtesy:

Department of Medicine

Mark Dowell, MD

Infectious Disease

Karl J. Heilman III, MD

Cardiology



Robert Novick, MD	Cardiology
Department of Surgery	
Paul Dearing, MD	General Surgery
John Roussalis, MD	Plastic Surgery
Department of Maternal / Child Health	
Samuel Brescia, MD	Pediatric Cardiology

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

Limited Health Care Practitioner:

Department of Surgery AND	Department of Powder River Surgery
Daniel Allen, DPM	Podiatry

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

30 Day Extensions Requested – Applications Not Received and/or Complete

PRSC

Lowell Amiotte, MD	John Mansell, MD
Brian Austin, CRNA	Amanda Phillips, CRNA
Thomas Davis, MD	Sasha Rau, CRNA
Aaron Hall, CRNA	Nancy Rusch, CRNA
Erik Johnsrud, MD	Amanda Zuck, CRNA

PRSC and CCH

Lora Rigsby, DO

CCH

Kyle Kusek, MD (Pediatric Gastroenterology)

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.

PROVIDERS ELECTING NOT TO REAPPOINT (FYI):

James Price, DO – PRSC Only (will maintain CCH Privileges)

Landscaping

Mr. Crichton explained that a motion for full Board approval came out of the Facilities Planning Committee meeting regarding landscaping the north side of CCH property. The recommendation covered the base bid of \$865,200.00 as well as alternates 1 & 3 for a cost not to exceed \$1.2M. The work for this project is scheduled to be done over two years. Mr. Crichton reviewed the current irrigation and erosion concerns of the area. The project includes terracing the hillside to the lower drainage area.

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Motion carried.



PACS System

Mr. Huber stated that PACS System replacement was planned for the current budget year. Radiology has had the Novarad System for 12 years and the vendor has not kept up with current technology. Radiology is struggling to make it function with the new version of Meditech. Ms. Kinney, Director of Radiology, pulled together a team of Cardiology, Radiology and Information Systems staff to review the five leading vendors and their final recommendation is the Fuji PACS system. This new system will be compatible with Radiology and Cardiology and will serve every modality that is needed with extra digital imaging storage space. The Fuji system should last for 20-15 years with software and hardware updates. The current system will stay functioning until everything runs correctly including testing with Meditech before going live. Installation is planned for late 2016 and go live in January 2017.

Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Mr. Jackson and Dr. Hartsaw voted aye. Dr. Mitchell abstained. Motion carried.

Dr. Swift ENT Clinic

Mr. Fitzgerald reported that Dr. Swift submitted a letter in December announcing he would be going into private practice. Transition negotiations have been ongoing and Dr. Swift will purchase from CCH the equipment in his suite at fair market or book value, whichever is higher. Costs will be added to the lease and spread over 33 months. Mr. Dunlap inquired if purchase information will be public information. Mr. Lubnau explained that if a member of the community requests purchase information once the sale is final they are entitled to it.

INFORMATIONAL ITEMS

Chairman's Report

Mr. Hite reported on his takeaways from the March Board retreat. He advised that there are many in the community that don't have jobs or medical benefits. Mr. Hite encouraged physicians, healthcare professionals, administration and staff to support the people of our community and continue to provide excellent care.

Chief of Staff Report

Dr. Amiotte reported the bylaws committee continues to work on the bylaws and will be accepting input from medical staff over the next six weeks. A peer review committee has been put into place to help deal with quality issues. The medical staff recognition dinner is scheduled for April 13th at the Gillette College Tech Center.

CEO Report

Mr. Andy Fitzgerald, Chief Executive Officer, reported the following:

Events in March

- March 4 – Chair Affair fundraiser for the Cancer Care Committee of the Campbell County Healthcare Foundation. The event raised just under \$40,000 for local cancer patients, auctioning handmade furniture and silent auction at this business casual event, 6 pm at the Gillette College Tech Center.
- March 8, 22 – Caregiver Support Group, 6:30 pm in the GFCR.
- March 12 – Campbell County Children's Festival, Rehab Services, CCMG Pediatrics and Kid Clinic to participate at CAM-PLEX Energy Hall.
- March 11 – LDI (Leadership Development Institute) training for directors and managers, titled "Back to Basics".



- March 29, 31 – Get the Most from the Grocery Store, a free event presented by Jamie Marchetti, RD, at Don's Supermarket, 1501 W. Second St. (March 29 from 8-9 am and March 31 from 10-11 am)
- March 30 – Doctor's Day, an annual celebration to recognize the medical staff with a special luncheon, newspaper ad and other activities to honor our physicians.

Upcoming events in April

- April 7-9 – EMS University, CAM-PLEX. Educational opportunities and training for first responders.
- April 13 – Medical Staff Recognition Dinner, Gillette College Tech Center, 6 p.m.
- April 14 – CCH Volunteer Appreciation Dinner, Campbell County Senior Center, 5:30 p.m.
- April 19 – Senior Health Fair Blood Draws, 6-9 am at the Campbell County Senior Center.
- April 22 – Senior Health Fair, 9 am – 2 pm at the Campbell County Senior Center, 686-0804.
- April 25, 28 – Hospice Volunteer Training, 5-9 pm. This 16-hour training program is free of charge and includes dinner each session. Application and interview required. Download an application at cchwyo.org/volunteer. Training continues May 2 and 5.

Other News

- Pioneer Manor initiated full visiting restrictions due to influenza on March 22. No visitation by family, volunteers, students, with exceptions for end-of-life circumstances. The restrictions include no admissions or large group activities. Restrictions will be re-evaluated on Friday, March 25.
- CCMG Audiology is moving to 1901 Energy Court, effective Monday, April 11. The phone number will remain the same 688-4368.
- The smoke EVAC and cardiac rehab construction projects are underway. Patients and visitors may notice areas of the main lobby blocked off beginning approximately April 18 as the project progresses.

Physician Recruitment

- CMO
 - Scheduling onsite visits with 3 candidates. Two last week and another next week.
- Family Medicine
 - IA physician inquiring on opportunity, spouse is a GS and is also inquiring both available summer 2016
- General Surgery
 - Resident inquiring on opportunity completes residency summer 2016, spouse is in FM and also inquiring
- Physical Medicine and Rehabilitation
 - Candidate from FL visited CCH on 2/12-2/15
- Hospital Medicine
 - Candidate in residency in Colorado has committed to CCH in August of 2016
 - 2017 University of Washington resident
 - Site visit scheduled for 3/5-3/8
- Internal Medicine
 - Physician from Spearfish has expressed interest
 - Phone interview with candidate in CA
 - Looking to schedule site visit at the end of February
 - MN candidate site visit scheduled for 2/28-3/1



- Psychiatry
 - A candidate has committed to begin practice in June, 2016

Financial Report

Mr. Dalton Huber reported the following:

- Inpatient admits were 7 above budget and increased 12 compared to the previous year.
- Pioneer Manor admits were 3 above budget for February and increased 4 compared to February 2015.
- CCMH's average daily census was 30 versus a budget of 28.
- Pioneer Manor's average daily census was 115 versus a budget of 113 in February.
- Outpatient visits were 131 above budget.
- Clinic visits were 194 under budget and decreased 503 visits compared to February 2015.
- ER visits were 17 under budget and 21 below a year ago.
- WIC visits were 79 under budget and 606 below the level a year ago.
- Total surgeries were 38 (11.3%) over budget in February and increased by 82 (28.2%) compared to February 2015.
- Net patient revenue was \$741k (5.7%) over budget.
- February's bad debts and charity care were under budget \$101k.
- Operating expenses were over budget \$837k (5.8%) in February.
- EBIDA was under budget \$422k in February.
- February's operating loss was \$1,360k vs. a budgeted loss of \$952k.
- Net gain was \$169k in February vs. a budgeted gain of \$564k.
- Current assets increased by \$3,459k in February, due to cash & cash equivalents & prepaid expense account for 77% of increase. Current liabilities showed an increase of \$270k as a result of an increase in accrued expenses and a decrease in accounts payable.
- February's accounts receivable days decreased by 3, for a total of 83.
- Days cash on hand decreased by 7 to 193 in February. Cash decreased by \$1,946k.

Quality/Patient Safety

Ms. Sue Ullrich presented a short clip of the service excellence video that was created this year using CCH staff to promote excellence every day. The video addresses behaviors, how to treat patients and others and also the employee dress code. The video is watched by all employees and is used as part of the application process.

Patient Services

Ms. Anne Raga reported that SafeTechSolutions will be doing an onsite independent assessment and review of the EMS-Ambulance operation May 2 & 3. This assessment is primarily funded through a grant from the Wyoming Department of Health Office of Emergency Medical Services.

Facility and Plant Operations

Mr. Steve Crichton reported on the following:

- Legacy – Large equipment for the kitchen and the elevators have been installed. Construction completion is scheduled for September 12, 2016, with expected occupancy November 1, 2016.
- Stocktrail parking lot – This project will begin in mid-April and is scheduled for 45 days.



- Cardiac Rehab project – demolition has started in the old Radiology area.
- Smoke EVAC project – small parts of the project are ongoing, with major lobby construction scheduled for mid-April.
- Patient room redesign – staff have completed site visits to WI, with more visits scheduled in April. AGA will return April 25-27 for additional meetings.

Physician Services

Mr. Bill Stangl reported that all the clinics successfully attested for Meaningful Use in 2015 and complied with CMS quality reporting requirements. They are in the process of setting more streamlined processes and plan to complete the Meditech build by the end of the year.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 7:13 p.m.

The regular meeting reconvened at 8:51 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:51 p.m.

The next regularly scheduled Board meeting is April 28, 2016, at 5:00 p.m. in Classroom 1 & 2.

Allen Todd, Secretary

Ellen Rehard, Recorder