



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, July 21, 2016.

Members present:

Mr. Randy Hite
Mr. Mike Dugan
Mr. Allen Todd
Dr. Alan Mitchell
Mr. George Dunlap
Mr. Harvey Jackson
Dr. Sara Hartsaw

Also present:

Mr. Andy Fitzgerald, Chief Executive Officer
Dr. Lowell Amiotte, Chief of Staff
Mr. Dalton Huber, CFO
Ms. Deb Tonn, Vice President of Patient Care
Mr. John Fitch, Vice President of Human Resources
Mr. Bill Stangl, Vice President of Physician Services
Mr. Steve Crichton, Vice President of Plant and Facilities
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Mr. Hite, Chairman, called the meeting to order at 5:04 p.m.

Mission Statement

Mr. Todd read Campbell County Health's Mission Statement.

Vision Statement

Mr. Jackson read Campbell County Health's Vision Statement.

Quality/Safety Brief

Mr. Hite provided the following Quality/Safety brief:

Heatstroke is a serious form of heat injury and is considered a medical emergency. If you suspect that someone has had heatstroke – also known as sunstroke – call 911 immediately.

Symptoms include: headache, dizziness, hot dry skin, weakness, nausea, vomiting, rapid pulse and breathing, confusion.

When the heat index is high, it's best to stay in an air-conditioned environment. If you must go outdoors, you can prevent heatstroke by taking these steps:

- Wear light weight, light-colored, loose-fitting clothing, and a wide-brimmed hat.



- Use a sunscreen with a sun protection factor
- Drink extra fluids. To prevent dehydration, it's generally recommended to drink at least 8 glasses of water per day and more in hot weather.

Reschedule or cancel outdoor activity. If possible, shift your time outdoors to the coolest times of the day, either early morning or after sunset.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw, and Mr. Jackson are present.

Approval of Agenda

Mr. Jackson requested a clarification on item #4 of the Consent agenda. Mr. Jackson asked if any of the Board members would like to move the item on the agenda to allow for discussion. No discussion was requested.

Dr. Hartsaw moved, seconded by Mr. Dunlap, to approve the agenda as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from June 23, 2016 Board regular meeting (copy appended to minutes).

Administrative Policy Review

Five Administrative policies, Disclosure of Information, Family Assistance Center Emergency Operational Plan, LTC Resident and Family Complaint and Grievance Policy, Recognition of CC H Departments or Professional Associations, and Title 25 parentheses Wyoming Emergency Detention – Involuntary Hold) Definition (copy appended to minutes). **No motion required.**

Finance Meeting

Items requiring Board Action from the July 18, 2016 Finance Committee Meeting (copy appended to minutes).

Facilities Planning Committee

Items requiring Board Action from the July 14, 2016 Facilities Planning Committee Meeting (copy appended to minutes).

Committee Reports

Physician Recruitment & Retention

Quality

Legacy Advisory Board

Facilities Planning

Campbell County Healthcare Foundation



Dr. Hartsaw moved, seconded by Mr. Dugan, to approve the consent agenda as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

RECOGNITION ITEMS

Provider of Month

Dr. Tom Davis

Dr. Davis is Board Certified in Otolaryngology (Ear, Nose and Throat) and joined the medical staff in 2008. He grew up in Cheyenne and spent eight years in the Army as a paratrooper before deciding to attend medical school at Creighton University. His inspiration for becoming a physician was based on his father's experience with colon cancer. Dr. Davis fell in love with the specialty of ENT because of the influence of Dr. Thedinger, one of the professors in his third year of medical school.

Dr. Davis went back to the army for his ENT residency at Walter Reed Army Medical Center and performed many reconstructive head and neck procedures for soldiers after the 9/11 attacks. He practiced at Brooke Army Medical Center in San Antonio, and was a clinical assistant professor at the University of Texas. He considers it an honor to have served his country and fellow members of the military.

After he was discharged from the Army, Dr. Davis was looking to move back to Wyoming, where he still has family in Casper. According to Dr. Davis, the greatest people he's ever met live here in Gillette. He loves the fact that he can take care of the whole family, from grandpa to grandkids in a solo practice setting. It's a bonus to be able to live five minutes away from work instead of spending hours commuting every day.

When he's not practicing medicine, Dr. Davis loves to travel. His favorite destinations are as varied as hiking in the Big Horns with his two bird dogs, to surfing in Costa Rica, to riding his horse on his property at home.

Dr. Davis and his wife Alana have a son Nicholas, who turns 18 next week. Thank you Dr. Davis, for providing your patients with excellence care.

Medical Staff Recognition

Cynthia M.E. Taber, M.D.

Mr. Fitzgerald introduced Dr. Cynthia Taber. Dr. Taber is Board certified in Pain Medicine Anesthesiology, the only board certification for Pain Management endorsed by the American Board of Medical Specialties. She earned her medical degree from the University of Texas Medical School at Houston in 1997 and completed internship and residency in anesthesiology at the prestigious Dartmouth – Hitchcock Medical Center in Lebanon, New Hampshire in 2001. Dr. Taber returned to Texas to complete a fellowship in pain medicine at the University of Texas Health Center in San Antonio in 2002.

Dr. Taber is a former registered nurse and certified registered nurse anesthetist who practiced in the Dallas – Fort Worth area for several years prior to entering medical school. She credits her professional nursing experience with instilling a passion and continuous drive to do everything possible to alleviate her patient's illness and pain. Dr. Taber and her husband love the outdoors, travel, and spending time with friends and a large extended family. Dr. Taber has one daughter, a Transplant Certified Registered Nurse and 2011 graduate of Texas Christian University (TCU), Harris school of nursing, married and now expecting her first child.

Amber Cohn, M.D.

Dr. Amber Cohn is board-certified in obstetrics and gynecology. She attended medical school at Oregon Health Sciences University in Portland Oregon and completed residency at the



University of Nebraska Medical Center in Omaha Nebraska. She is a native of Gillette, Wyoming. She has had busy OB/GYN practices in South Dakota, Nebraska, and Wyoming. Dr. Cohn manages low and high risk pregnancies, is trained in advanced gynecological laparoscopy, and sees patients for gynecological issues from adolescence through menopause as well as for annual exams.

Dr. Cohn met her husband in Omaha during her residency. They have 3 children and love traveling and doing outdoor activities as a family.

Rebecca Edwards, NP

Rebecca was born and raised in Pine Island, Minnesota. She graduated South Dakota State University with a bachelor's degree in health promotion and followed that with a nursing degree. Rebecca worked in Sioux City in the ER and later the SICU in Rapid City South Dakota and ICU here at CCMH. She attended Mount Marty for a Masters in nurse anesthesia, graduating this February. Along the way Rebecca met and married her husband Kean and they currently chase after their 2 ½-year-old Kase. Her husband is from the area and ranches. They're glad to be back home and blessed to be working here.

Employee Recognition

Mr. Fitzgerald recognized employees that have been selected for *Thanks for working here Thursday*:

Sandra Cross	Central Billing Office
Cindy Jacob	BioMed
Deb McMurtrey	Med/Surg
Brittany Siefert	Rehab

Department recognized through *Department Discoveries*:
Behavioral Health – July

Legend

Deb McMurtrey, Med/Surg

The goal of Campbell County Health excellence every day mission is that every patient, resident, employee, or customer that each member of the organization encounters experiences the best of CCH. In the words of Deb McMurtrey, RN, CMSRN, it means that every staff member "makes a difference in the care that our customers experience with us; they trust CCH to do a good job and will return to the organization for more care in the future."

Medical/surgical nurses practice in a stimulating, and demanding setting. Many will say it's not for the faint-hearted, but the work is very rewarding. Nurses on this unit can care for patients across many age levels, with a huge variety of disease categories or injuries, and with different degrees of acuity. Nursing, according to Deb, is checking your own personal problems at the door when you walk in to do your job. "We are here to care for patients...If you start the day off complaining about what's happening with you, or worried about the issues you are facing personally, then you're not there for your patients," she says.

Deb was married to Dr. McMurtrey, the love of her life, for almost 40 years. Together, they raised 3 beautiful children: Amanda, who lives in Laramie; Samantha, who lives in Walla Walla, Washington with her 3-year-old son, Micah; and George, who lives in Gillette. When she's not working, she loves to spend time with their children and grandchildren.

Thank you Deb for being such a legendary nurse, a beautiful person and a friend to everyone you meet! You have left a permanent impression on this organization and in our community. Congratulations.



PUBLIC QUESTIONS OR COMMENTS

Mr. Hite asked if there were any comments or questions from the public at this time. There were none.

EDUCATIONAL SESSION

PiperJaffray Bond Refinance

Mr. John Henningsgard from PiperJaffray informed Board members that municipal market rates continue to decline and at the same time credit spreads tighten. The Series 2009 Bond proceeds were used to finance the construction of an expansion and renovation of CCH, as well as construction of the parking ramp, helipad and other infrastructure projects. Because bond proceeds were used for new project purposes, these bonds are eligible for an advance refunding prior to the call date, producing significant cash flow and NPV savings. The bonds are currently outstanding in the amount of \$42,420,000. They currently have an average coupon of 5.37% and average life of 11.04 years. The bonds are callable on December 1, 2019. Mr. Henningsgard reported that either a public offering or private placement issue has the potential to save CCH about \$300,000 annually over the remaining life of the bonds. There is no cost to obtain private placement numbers and there is no deadline to move forward. Mr. Henningsgard did state that private placement has offered more savings, are amortizing more quickly, upfront costs are less and rates are comparable.

ACTION ITEMS

Medical Staff Appointments

Dr. Lowell Amiotte recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointment:

Active:

Department of Maternal / Child

Anne S. Moore, MD

Pediatric Hospitalist

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

Reappointments:

Active:

Department of Medicine

Sherri Blanchard, MD

Sairav Shah, MD

Family Medicine / Ambulatory

Cardiology

Department of Surgery

James Price, DO

Anesthesia

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.



Courtesy:

Department of Medicine

Robert Finley, MD

Oleg Ivanov, MD

Neurology/Sleep Medicine

Cardiology

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

Limited Health Care Practitioner:

Department of Surgery

Joseph Maycock, OD

Ashlee Mills-Fischer, OD

Optometry

Optometry

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

30 Day Extensions Requested – Applications Not Received and/or Complete

Max Pollock, MD

Edward Zawada, MD

Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

MEDICAL STAFF RESIGNATIONS TO NOTE:

Helen Kuehlman, DO (FM/Ambulatory)

Traci Voss, PA-C (FM/Ambulatory)

Effective February 10, 2016

Effective March 18, 2016

FY17 Strategic Plan

Mr. Fitzgerald updated Board members on the FY17 Strategic Plan which he presented at the June Board meeting and recommended approval.

Mr. Jackson moved, seconded by Mr. Dugan, to approve the 2016/2017 Strategic Plan as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

COMMITTEE REPORT

Physician Recruitment and Retention Committee Discussion

Mr. Jackson reported that there was discussion at the Physician Recruitment and Retention Committee meeting to allow administration more leeway to offer a draft contract to physicians during or immediately following their site visit. The committee is concerned that CCH has been losing some recruits because it can take several weeks to get a contract out to them. Mr. Fitzgerald stated that CCH offers a competitive package in terms of benefits and most questions from the candidate can be worked through. Dr. Amiotte and Dr. Hartsaw were in agreement that more background investigation would need to take place beforehand. Mr. Dunlap concurred and added he hoped the candidate would be vetted before coming. Mr. Hite stated the committee recommends a team consisting of the physician recruiter, VP of Physician Services, the department medical director and possible other advisors to make a recommendation on a candidate.



INFORMATIONAL ITEMS

Chairman's Report

Mr. Hite stated that for the last three months the Board and Administration have been discussing the budget and had reached a conclusion. He was surprised with the News Record article stating that was not so. The Board of Trustees does not manage the organization, and one Board member does not speak for the Board or a Board committee. Personal agendas lead to conflict of interest and this Board will not be governed by conflict of interest. Mr. Hite addressed the employees of CCH and stated that this Board and Administration are working very hard not to fall victim to the layoffs that we have seen as the norm in other organizations around the state.

Chief of Staff Report

Dr. Amiotte reported the medical staff by-laws committee is moving forward and the by-laws will be voted on at the next medical staff business meeting. The medical staff is also in the process of forming a peer review committee.

CEO Report

Mr. Andy Fitzgerald, Chief Executive Officer, reported the following:

Events in July

- July 7, 19 – Successful Sitters babysitting class for ages 12-16. Class meets from 9 am-3pm at the EMS Base. Cost is \$25 per person and includes CPR training. Call 688-6006 or cchwyo./successfultitters to register.
- July 12- Sept 27 – Grieve and Heal, Understanding your Grief (Support Group) begins, sponsored by CCH Hospice. Call 688-6230 for more information.
- July 12, 19, 26 – Sports Screenings for youth athletes from 6-8 pm at the Stocktrail building. The \$30 fee supports scholarships and programs to benefit youth in the community. Call 688-1539 for an appointment.
- July 15 – Ask Andy on the Air posted to Staffnet. An abbreviated version, consisting of a project and financial update is posted on cchwyo.org in the Health Connect blog section.
- July 22 – CCH sponsors the morning NHSFR rodeo performance at 9 AM. Thirty-three employees and volunteers are representing CCH at this performance.
- July 30 – Close to Home Golf Tournament at Devils Tower Golf Club, proceeds benefit the Close to Home Hospice Hospitality House.

Upcoming events in August

- August 2 – Sports Screenings for youth athletes from 6 – 8 PM at the Stocktrail building. The \$30 fee supports scholarships and programs to benefit youth in the community. Call 688–1539 for an appointment.
- August 5 – Last day for the summer Junior volunteer program. Thanks to all the young volunteers who helped out all over the organization this summer.
- August 11 – Successful Sitters babysitting class for ages 12 – 16. Class meets from 9 am – 3 pm at the EMS Base. Cost is \$25 per person and includes CPR training. Call 688 – 6006 or cchwyo.org./successfultitters to register.
- August 12 – UBS Blood drive from 9:30 am to 2:30 pm in the 5th floor classrooms. Make an appointment online at www.bloodhero.com, code ccmemorial or call 688–1580.
- August 29-30 – Book Fair in the lower level of the hospital cafeteria from 9 am - 5 pm. Proceeds benefit Volunteer scholarships.



Other CCH News

- Nominations are open for the Campbell County Healthcare Foundations Outstanding Healthcare Awards, presented at the 11th Annual Black Cat Ball on Friday, 09/16/2016. The awards honor people working in healthcare related fields who had been influenced in improving healthcare in Campbell County through their career accomplishments and volunteerism. Download the application form or contact Nachele McGrath at 688-6235 for more information. Application deadline is Friday, July 29.

Physician Recruitment

Emergency Medicine

- UT candidate inquiring on opportunity
 - Trying to confirm dates in August to work a block of shifts
- Phone interview 2/1 with '17 WWAMI resident (spouse is FM)
 - Looking to schedule onsite interview
 - Available for October interview
- Site visit scheduled for 2017 MI resident 7/24-26
- Site visit scheduled for candidate from IL 7/21

Family Medicine

- Phone interview with WY candidate 5/3 (interested in CMO)
 - Site visit 8/3
- Site visit for AL candidate 8/11

Hospital Medicine

- Site visit for 2016 resident in Colorado, has family here 10/11-10/13
 - Candidate to start 8/29

Internal Medicine

- Site visit for NC candidate 6/2-6/5
 - Feedback has been generally positive
 - Candidate has verbally accepted with a tentative start date of 10/17

Pediatrics

- Working to schedule interview (spouse of rheumatologist)

Physical Medicine and Rehabilitation

- Site visit for WA candidate 4/23-4/25
 - Feedback has been very positive
 - Draft contract sent 7/14

Psychiatry

- Site visit with Ontario candidate 5/13
 - Feedback has been positive
- Site visit for T candidate 8/12

Rheumatology

- Phone interview with SD candidate 7/1
 - Site visit scheduled 8/1

Financial Report

Mr. Dalton Huber reported the following:

- Inpatient admits were 27 under budget for June and increased 4 compared to the previous year.
- Pioneer Manor's admits were 8 above budget in June and decreased 2 compared to June 2015.
- CCMH's average daily census was 28 versus a budget of 28.



- Pioneer Manor's average daily census was 120 versus a budget of 114 in June.
- Outpatient visits were 1,106 above budget. Compared to prior year, there was an increase of 1,333 visits. YTD visits are 3,633 above budget and 7,930 higher than last year.
- Clinic visits were 1602 under budget and increased 304 visits compared to June 2015.
- ER visits were 123 under budget and 33 below a year ago.
- WIC visits were 995 under budget and 274 below the level of a year ago.
- Total surgeries were 105 over budget in June and increased by 102 compared to June 2015.
- June's bad debt and charity care were over budget \$865k.
- June's bad debt and charity care were over budget \$211k.
- Operating expenses were under budget \$179k in June. YTD expenses were \$41k over budget and \$16,388k higher than last year.
- EBIDA was over budget \$2,985k in June.
- June's operating gain was \$129k vs. a budgeted loss of \$888k.
- Net gain was \$3,375k in June vs. a budgeted gain of \$628k.
- Current assets decreased by \$1,425k in June, due to decreased in prepaid expenses and other receivables offset by an increase in cash.
- June's accounts receivable days increased by 2 for a total of 79.
- Days cash on hand increased by 14 to 189 in June. Cash increased by \$5,958k.

Quality

Ms. Sue Ullrich advised that the Standards of Behavior toolkit includes tools for Service Excellence, Communication, Safety, Self-Management and Teamwork and it is an expectation that all employees use these tools. A new safety tool is being introduced related to all specimen collection called "The Final Check". The final check compares the last 3 numbers of the medical record number, or birth date, on the specimen(s) labels to the last 3 numbers of the medical record number on the patient ID band or medical record. Staff must say the number out loud. This tool was developed by the South Carolina Hospital Association with input from many hospitals and safety experts. Their initial goal was to reduce specimen labeling errors by 90% in 90 days and they actually met that goal in one month.

Patient Services

Ms. Deb Tonn reported that the PAX radiology system continues to be on track for go live in January 2017. Bill Heineke, program coordinator, finished up the 31st Behavioral Health summer kids program this month. 95 kids were enrolled and the opportunities it provides are phenomenal.

Human Resources

Mr. Fitch provided a recap of FY16:

- CCH hired 254 employees into the organization.
- There were 205 voluntary terminations.
 - Voluntary and involuntary terminations totaled 261.
 - The organization exceeded the turnover goal of 17.5% with a rate of 16.8%.
- The employee injury rate goal of 5.3% was not met, but CCH's score of 5.9% is still better than the national average of 6.1%.



- Health insurance claims were \$1M over budget.
 - CCH paid out \$11.5M in health benefits for employees and their eligible family members.
- Over \$1M was contributed to retirement plans for employees.

Physician Services

Mr. Bill Stangl reported FY16 was a challenging year. An endocrinologist was brought onboard and the diabetes program was started. CCH looks forward to future development of that program, the chronic disease programs and the anti-coagulation program. Enhancements are planned for the Cardiology clinic next year, as well as improvements to new provider onboarding.

Facility and Plant Operations

Mr. Steve Crichton presented the following:

- Legacy Living – Construction work is on track for a September 12 completion date. The budget is also holding as projected. The Wyoming Department of Licensing will be coming again in August for an interim inspection which has been very helpful. Sidewalk and curb work is done and fire hydrants are going in. Retaining walls are in place and the underground parking area is complete. The main entrance area is coming together quickly. The stained glass from Pioneer Manor will be installed in an interior wall in the new chapel. The rehab and therapy area is coming together quickly as well.
- Stocktrail parking expansion – The parking area is partially open as of today, with some work remaining on the retaining walls and landscaping.
- Main Entry – The project is scheduled for completion August 15 and will be ready for inspection by the state.
- Cardiac Rehab/Laundry Remodel – Hope to wrap up the laundry portion of the project in mid-October and Cardiac Rehab the end of November.
- HGA – Inpatient room replacement planning continues to move forward. Next site visit is August 15 & 16. Mr. Crichton gave recognition to the nursing staff involved in the project. Bud Lawrence has been an invaluable part of that team as well. Schematic designs are expected by August 24. Mr. Crichton would like to present those details to the Board at the next Board retreat.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 7:13 p.m.

The regular meeting reconvened at 8:01 p.m.

EDUCATIONAL SESSION

Proposed FY 16-17 Budget

Mr. Dalton Huber presented the proposed Campbell County Health Budget to the Board and the community for fiscal year 2017.

FY 16/17 Budget

- | | |
|----------------------------------|---------------|
| • Total Patient Service Revenue | \$320,777,600 |
| • Net Patient Service Revenue | \$162,915,600 |
| ◦ A 3% rate increase is included | |
| • Other Operating Revenue | \$4,423,000 |



• Total Operating Revenues	\$167,338,600
• Total Operating Expenses	\$179,924,982
• Operating income/(Loss)	(\$12,586,382)
• District Mill Levy	\$14,000,000
• Revenue & Gain in Excess of Expenses	\$1,763,618
• Capital Budget Fiscal Year 2017	\$32,942,089
<u>Net Income / (Loss)</u>	
• Operating Gains/(Losses) (Net of Tax Revenue and Non-Operating Gains)	(12,586,382)
• Net Income/(Loss)	1,763,618
• EBIDA	20,593,856
<u>Average Daily Census</u>	
• Projected to stay flat at 26	
<u>Uncompensated Care</u>	
• Bad Debt / Charity Care	26,460,000
• Revenue Deduction	131,396,000
<u>Cash Flow</u>	
• Net Increase (Decrease) in Cash and Cash Equivalents	(16,447,556)
<u>Tax Levy</u>	
• 20% reduction for 2017	

Dr. Hartsaw inquired about what budget the money for The Legacy beds and furnishings are included in. Mr. Huber explained that most of the furnishings are in the construction budget. The beds are on the equipment list in the capital budget since new beds will need to be purchased.

Dr. Mitchell inquired about the incentive for employees since there is no merit increase. Mr. Fitzgerald responded that it is the intention of CCH to take a one year hiatus from a financial merit incentive. All employees will participate in a performance review with their direct supervisor even though there will not be any merit increases. Administration plans to include funding for merit increases in next year's budget.

Mr. Dunlap inquired from Mr. Lubnau if he and Mr. Jackson should abstain from voting on employee salary increases. Mr. Lubnau advised that if they are voting in a class as a whole, they don't need to recuse. If they were dealing specifically with a department they should recuse themselves.

ACTION ITEM

Dr. Mitchell moved, seconded by Mr. Dugan, to approve the Fiscal Year 2016-2017 Budget as presented. Mr. Hite, Mr. Dugan, Mr. Todd, Dr. Mitchell, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 8:27 p.m.

The regular meeting reconvened at 9:34 p.m.



ACTION ITEM

Radiation Safety Officer Agreement

Dr. Hartsaw moved, seconded by Mr. Dunlap, to extend the Radiation Safety Officer contract to the qualified individual that has applied. Mr. Hite, Mr. Dugan, Mr. Todd, Mr. Dunlap, Dr. Hartsaw and Mr. Jackson voted aye. Motion carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:38 p.m.

The next regularly scheduled Board meeting is August 25, 2016, at 5:00 p.m. in Classroom 1 & 2.

Allen Todd, Secretary

Ellen Rehard, Recorder