



**GOVERNING BOARD
REGULAR MEETING**

The Campbell County Hospital District Board of Trustees met in the Hospital's Fifth Floor Classrooms on Thursday, May 28, 2020.

Members present:

Dr. Ian Swift
Ms. Ronda Boller
Mr. Alan Stuber
Dr. Sara Hartsaw
Ms. Lisa Harry
Mr. Dustin Martinson

Members absent:

Mr. Adrian Gerrits

Also present:

Mr. Andy Fitzgerald, CEO
Ms. Colleen Heeter, COO
Dr. Nick Stamato, Chief of Staff
Dr. Attila Barabas, CMO
Ms. Mary Lou Tate, CFO
Ms. Misty Robertson, CNO – by Web Ex
Ms. Noamie Niemitalo, Vice President of Human Resources – by Web Ex
Mr. Steve Crichton, Vice President of Plant and Facilities – by Web Ex
Ms. Jonni Belden, Vice President of Continuing Health Services – by Web Ex
Mr. Matt Sabus, Vice President of IT – by Web Ex
Ms. Karen Clarke, Community Relations Director
Mr. Tom Lubnau, CCH Attorney
Ms. Ellen Rehard, Recorder
Public

OPENING

Call to Order

Dr. Swift, Chair, called the meeting to order at 5:00 p.m.

Invocation

Chaplain Donny Edwards led those present in an opening prayer.

Mission Statement

Ms. Harry read Campbell County Health's Mission Statement.

Vision Statement

Ms. Harry read Campbell County Health's Vision Statement.

Roll Call

Ms. Ellen Rehard called the roll of the Trustees of the Board of Campbell County Memorial Hospital District. Dr. Swift, Ms. Boller, Mr. Stuber, Dr. Hartsaw, Ms. Harry and Mr. Martinson are



present. Mr. Gerrits is excused.

Approval of Agenda

Mr. Stuber moved, seconded by Ms. Boller, to approve the agenda as presented. Dr. Swift, Ms. Boller, Mr. Stuber, Dr. Hartsaw, Ms. Harry and Mr. Martinson voted aye. Motion carried.

Consent Agenda

The following items were approved as part of the Consent Agenda.

Approval of Minutes

Minutes from April 16, 2020 Special Board meeting and April 23, 2020 Board meeting (copies appended to minutes).

Administrative Policy Review

Four Administrative policies, Correctional Facility Inmate/Care of, Images of Patients and Residents, Mandatory & Allowable Reporting, Smoke-Free/Tobacco-Free Campus (copies appended to minutes). **No motion required.**

Finance Meeting

Items requiring Board Action from the May 22, 2020 Finance Committee Meeting (copy appended to minutes).

Committee Reports

- Facilities Planning Committee
- Healthcare Foundation
- Legacy Advisory Board
- Quality Committee

Mr. Stuber moved, seconded by Ms. Harry to approve the Consent Agenda as presented. Dr. Swift, Ms. Boller, Mr. Stuber, Dr. Hartsaw, Ms. Harry and Mr. Martinson voted aye. Motion carried.

RECOGNITION ITEMS

Employee Recognition

Thanks for Working Here Thursday

Stephanie Bath	PRSC
Tandi Kelly	Pulmonology Clinic
Alyssa Gouldin	Cardiac Cath Lab
Mayra Garcia	Med/Surg
Carolyn Temkamp	Accounting

Retirement

Deb McMurtry

Deb retired last week after 33 years at Campbell County Health and 46 years as a nurse. Deb's co-workers will miss her smile, her laugh and her fun sarcasm. Deb has been a role model for and trained many nurses who have passed through these doors. She has also made an impression on so many patients and will be remembered by many. Thank you Deb.



Legend

Natalie Tucker

Natalie has an amazing knack for staying calm, cool and collected under pressure. She never loses her critical thinking skills or allows the emotion of the situation to get the best of her. Many of the staff and other leadership throughout the organization look to her for advice and direction, especially in times of stress or emergency. Natalie is the co-chair of the Emergency Preparedness Committee with many years of formal training. Natalie is a skilled and tactical leader when a crisis arises. Natalie’s leadership during the cyber-attack was laudable. She was able to contribute critical information needed to develop solutions to many problems. Her staff marvel at her ability to remember seemingly EVERYTHING, especially topics including Nursing, Infection Prevention, Employee Health, Professional Development and Emergency Preparedness Leadership. She has a positive outlook and encourages her staff to take care of themselves. Natalie inspires others through her dedication to her family and proudly devotes time off to support her children and family. She encourages her staff to be there for their families as well. Natalie is an inspirational nurse who received the Wyoming Nurse’s Association award for Excellence in Clinical Nursing Practice in 2014. Natalie, thank you for your dedication, your service, and for your commitment to CCH and our community. Congratulations.

ACTION ITEMS

Medical Staff Appointments

Dr. Stamato recommended approving the following medical staff appointments as recommended by the appropriate Department Chairman, Credentials Committee, and Executive Committee.

New Appointments:

New Appointments:

Active:

From Locum Tenens:

Department of Surgery

James Marr III, M.D.

Emergency Medicine

Reappointments:

Active:

Departments of Medicine

Pauline Lerma, M.D.

Hematology/Oncology

Department of Surgery

Tyler Dickey, M.D.

Emergency Medicine

Douglas Watt, M.D.

Radiology

Courtesy:

Department of Medicine

Oleg Ivanov, M.D.

Cardiology

Courtesy (Telemedicine):

Department of Medicine

Ronit Cohen, M.D.

Psychiatry



Limited Health Care Practitioner (Dependent):

Department of Medicine
Candi Hallermann, APRN Internal Medicine/Ambulatory
Supervising Physician: Mark Hoskinson, M.D.

Department of Surgery
Candace Winters, PA-C Orthopedics
Supervising Physician, Monica Morman, M.D.

ADDITIONAL PRIVILEGES REQUESTS

Limited Health Care Practitioner (Dependent):

Department of Powder River Surgery Center
Dana Holbrooks, CRNA Anesthesia
Additional privileges for practice at PRSC

Karianne Moore, CRNA Anesthesia
Additional privileges for practice at PRSC

Byron Peterson, CRNA Anesthesia
Additional privileges for practice at PRSC

Sean Schoonover, PA-C Orthopedics
Additional privileges for practice at PRSC

PRIVILEGE EXTENSION REQUESTS

Active Staff:

Department of Surgery
Jon Kerr, M.D. Emergency Medicine

Department of Maternal / Child
Rachel Helms, APRN Pediatrics / Ambulatory
Mindy Keil, PA-C Pediatrics / Ambulatory

MEDICAL STAFF RESIGNATIONS

Departments of Surgery AND Powder River Surgery Center
Amber Knuths, CRNA Anesthesia – Effective 05/05/2020
Shawna Martin, CRNA Anesthesia – Effective 08/01/2020
Daniel Rust, CRNA Anesthesia – Effective 05/05/2020

Mr. Stuber moved, seconded by Mr. Martinson, to approve the recommendation from Med Exec. for Medical Staff appointments as presented. Dr. Swift, Ms. Boller, Mr. Stuber, Dr. Hartsaw, Ms. Harry and Mr. Martinson voted aye. Motion carried.

Curtain Wall 2nd Floor

Mr. Crichton explained that the curtain wall of the expansion building has had a longstanding problem with moisture. The curtain wall will be taken off of the exterior and a parapet wall will be rebuilt. Mr. Crichton would like to use \$271,728 not spent for the 2nd floor project to repair the exterior curtain wall. He proposes submitting a change order for Scull Construction to add this project to their existing contract.



Ms. Harry moved, seconded by Mr. Martinson, to approve both the recommendation from the Facilities Planning Committee and the Finance Committee to approve the repair of the exterior curtain wall of the expansion building in the amount of \$271,728 as presented. Dr. Swift, Ms. Boller, Mr. Stuber, Dr. Hartsaw, Ms. Harry and Mr. Martinson voted aye. Motion carried.

INFORMATIONAL ITEMS

Chairman's Report

Dr. Swift reported that CCH is moving into a new normal, with an opportunity to change and grow. Veralon Consultants will be working with the Board and administration on strategic planning. The 2nd floor project is complete and the space is beautiful. These are ever changing times. Mr. Fitzgerald has one more Board meeting before he retires and elections are coming up in the fall.

Chief of Staff Report

Dr. Stamato reported that the Physician Task Force was initially meeting 2 to 3 time a week. They continue to meet, but less often now. New COVID recommendations continue to come out several times a week. CCMG clinic volumes are almost to pre-pandemic levels. The MEC will postpone their medical staff meeting to the fall. They are working on minor edits to the Medical Staff By-laws.

CEO Report

Ms. Heeter reported on the resumption of strategic planning. The process was delayed due to COVID 19 Pandemic. CCH has engaged with Veralon Healthcare Management Advisors who have a 25-year tenure as a national leader in healthcare strategic planning. CCH is working with a team of senior advisors, John Harris and Meredith Inniger. Veralon will complete an environmental assessment and lead discussion on organizational direction, strategy formulation and implementation planning. Veralon conducted preparation call with interviewees in May to obtain a perspective on critical planning issues. A virtual Board meeting is scheduled for June 11 to review the environmental assessment. The steering committee will have a virtual meeting the week of July 6 to discuss and prioritize goals and major initiatives. Veralon will host another virtual Board meeting on July 16, 2020.

Strategic Focus

People

Ms. Clarke reported on the donations CCH has received over the past three months from 160 individuals, organizations, churches and businesses large and small. There were 58 different donations of PPE, 41 financial donations, food donations, cards and signs. Donated business services include laundry, dog boarding, online fitness classes, restaurant gift cards and propane bottle filling. The Wyoming Air National Guard completed a fly over of all Wyoming Healthcare institutions to salute first responders, health care providers and support personnel. Thank you to the community for everything you have done for CCH.

Ms. Tate, Dr. Stamato and Dr. Barabas reported on the Recovery Team which is a multi-disciplinary team consisting of physicians, managers/directors and administration. The team began meeting before the expected "peak" date for COVID-19 cases with a focus of re-introducing services without causing a surge of cases. The Recovery Team decided a phased in approach was best:



- Phase 1 – begin limited in person services
- Phase II – continue adding in person services, added in Wellness and some visitors, volunteers can return
- Phase II – open remaining closed services, determine if additional visitors can be added and if outpatient services can resume full operation.

Business

Business

Ms. Mary Lou Tate provided the following financial report:

April 2020:

- April had severe limited volumes with COVID pandemic.
- Inpatient Admissions
 - BHS admits were 18 under budget
 - OB admits were 18 over budget
 - Acute admits were 27 under budget
- Outpatient and Clinic visits were under budget and significantly under the previous year
- Hospital and PRSC Surgeries were under budget for the month because elective surgeries were put on hold. Surgeries will be resumed and total joints will resume next week.
- Net patient revenue was \$4.0M under budget.
- Operating expenses were \$888K under budget.
- Excess revenue over expenses was less than budget by \$3.16M.
- EBIDA was \$2.9M under budget and decreased \$3M compared to last year.
- Total operating revenues were \$11.1M ytd
- Total operating expenses were \$15.2M ytd
- Operating income was \$4.2M loss
- EBIDA margin was -10.26%
- Days cash on hand increased by 9 to 131.
- Cash balances increased by \$4.13M.
- Accounts receivable days decreased to 80 days.

Mr. Fitzgerald reported that three bills came out of the recent special session of the Wyoming legislature. The state received \$1.25B in CARES Act funds. The three bills provide funding for pandemic recovery; capital construction projects, business recovery and unemployment subsidies. Details of the funding is not yet available, but CCH will plan to take advantage of these funds where they are eligible.

Med/Surg

Ms. Clarke presented a video of the new 2nd floor Med/Surg rooms to the Board and the Public.

EXECUTIVE SESSION

The regular meeting recessed into Executive Session at 6:13 p.m.

The regular meeting reconvened at 8:18 p.m.



ADJOURNMENT

There being no further business, the meeting adjourned at 8:18 p.m.

The next regularly scheduled Board meeting is June 25, 2020 at 5:00 p.m.

Alan Stuber, Secretary

Ellen Rehard, Recorder