

Campbell County Health Board of Trustees
Regular Board Meeting – CCH 5th Floor Classroom
August 23, 2023
5:00 PM

Members present:

Alan Stuber, Chair	Randy Hite, Treasurer	John Mansell, MD, Trustee
Sara Hartsaw, Vice Chair	Mark Hoskinson, Trustee	Bill Rice, Trustee
Tom Murphy, Secretary		

Also present:

Matt Shahan, CEO	Matt Sabus, VP of IT	Tanya Allee, Patient Experience
Jerry Klein, COO	Dawn Hodges, VP of HR	Diane Jackson, UCH
Natalie Tucker, CNO	Brandi Miller, Exec Assistant	David Thompson, UCH
Attila Barabas, CMO	Breeann Richardson, Marketing Director	Lindsey Abdullah, UCH
Tom Lubnau, CCH Attorney	Norberto Orellana, Marketing	Matt Miller, OP BHS Director
Adam Popp, CFO		

Pledge of Allegiance

Call to Order – Chairman Stuber, called the meeting to order at 5:00 p.m.

Mission Statement – Trustee Hartsaw read Campbell County Health's Mission Statement.

Vision Statement – Trustee Rice read Campbell County Health's Vision Statement.

Roll Call - Brandi Miller called the roll, all members present.

Approval of Agenda

TRUSTEE MURPHY MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

TRUSTEE HITE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. TRUSTEE MANSELL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The following items were approved as part of the Consent Agenda:

Approval of Minutes – 7/20/23 Regular Meeting; 7/28/23 Special Meeting

Finance Committee Minutes – 8/21/2023

Approval of Policies – Board Evaluation; CEO Compensation; Budget Process

Recognitions and Presentations – Dr. Egbert, Adult Medical Director for Behavioral Health Services and Jessica Miller, Inpatient Behavioral Health Services Nurse Manager, were introduced to the Board. Dr. Egbert was raised in Nebraska and completed residency in New York City. Jessica Miller was raised in Gillette, attended college in Laramie and most recently retired from a 20-year career with the Navy.

QUESTIONS OR COMMENTS – No comments shared.

DISCUSSION ITEMS

Strategic Plan Updates – Lindsey Abdulah and Rae True from UCH will assist with help facilitate the Strategic Sustainability planning process. With the ever-changing staffing pool and government and payor reform it is important to have a sustainability plan to help us move forward over the next few years.

The Strategic Sustainability plan is a near-term, financially focused roadmap that will help CCH establish a foundation for the future. The plan will outline the organization's immediate areas of focus/improvement, identify priorities and tactics needed to advance CCH's financial position and focus

on stewardship and opportunities to contain costs and enhance revenue.

Process Timeline:

- October 2023 – Conduct Kick-off with steering committee to review current state performance
- November 2023 – Assess and prioritize opportunities to increase revenue and contain costs
- December-January 2024 – Launch work groups for each priority to identify impact, tactics, owners and timelines (update provided at December 7 Board meeting)
- February 2024 – Finalize plan and use to create the budget; Finalization at February 22 Board meeting

The Steering Committee will be comprised of Leadership Council with additional input as needed from other CCH employees.

At the May Board meeting the Board created a Strategic Plan Sub-Committee which included Trustee Hite, Trustee Rice and Trustee Hartsaw. The sub-committee met and narrowed the pillars. The group will be pulled back together to review current 1-year strategic plan progress prior to the October Board retreat.

DaVinci Robot Discussion – The da Vinci robot was onsite last month. Board members, staff, and surgeons were given an opportunity to view/test the robot. Dr. Canfield attended the Board meeting and spoke favorably of CCH investing in the robot stating it would help with recruitment and possibly extend surgeons careers. Many facilities throughout the region have the da Vinci. Matt Shahan provided lease option figures as well as a proforma provided by Intuitive.

The Board was supportive of Mr. Shahan continuing negotiations with Intuitive and requested that community education opportunities to inform the public about what surgeries are compatible with the da Vinci and the potential benefits patients have experienced by having a robotic surgery.

BHS Steering Committee Updates – The Steering Committee has been gearing up for September's Suicide Awareness month. Flyers will be distributed in school sporting event rosters; public service announcements are being planned as well as a variety of community events. A September calendar of events was distributed at the meeting.

ACTION ITEMS

Finance Report Out and Approval – July 2023 bad debt and charity totaled \$2,670,115.84.

TRUSTEE MANSELL MOVED TO APPROVE THE JULY BAD DEBT AND CHARITY CARE IN THE AMOUNT OF \$2,670,115.84. TRUSTEE HARTSAW SECONDED. MOTION CARRIED UNANIMOUSLY.

Financial Discussion –

Days cash on hand decreased to 120 days. There was some backlog in paying invoices due to the Infor go-live which contributed to some of the decrease. Adam Popp, CFO, will be implementing a reflective accrual schedule to alleviate some of the expense peaks and valleys.

Volumes for the organization were down for July, likely due to summer. Occupational Health, Oncology, Nephrology, and Dialysis were up for the month.

Operating income for July was (\$1.46M) and month ending revenue and gains in excess of expenses was (\$153K). The price increases/room rate changes are not reflected in the July financials, the price adjustments were added to the system on August 1.

TRUSTEE HARTSAW MOVED TO APPROVE THE JULY FINANCIALS AS PRESENTED. TRUSTEE MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Chairmans Report – Legislation recently passed requiring all publicly elected official complete a full-day Department of Audit training. Three Board members were able to attend the virtual training August 23. Tom Lubnau and team are working to receiving the training certification and will be able to provide an in person training. The training must be completed by July 2024.

Chief of Staff Report – Dr. McMillin attended on behalf of Dr. Neuwirth. She had no updates to report.

CMO Report – No report.

UCH Update – Diane Jackson provided updated the Board on recent UCH happenings. There has been a surge of West Nile in CO. UCH is assisting CCH with the Strategic Sustainability planning process and recently completed the annual evaluation of CCH CEO, Matt Shahan.

CEO – Matt Shahan reported:

- Fall Board Retreat Update – Placeholders for October 26 have been sent. More details to follow.
- County Commissioner Presentation Update – presented updates and the 1-year Strategic Plan to the County Commissioners.
- CCH Company Cookout – Social Club hosting company cookout on September 16.
- WREMS Open House – The Governor will be in attendance for the WREMS open house on September 5 at the Sheridan EMS Base.

EXECUTIVE SESSION

The regular meeting recessed at 6:40 PM to enter Executive Session.

TRUSTEE HOSKINSON MOVED TO ENTER INTO EXECUTIVE SESSION AT 6:40 PM TO DISCUSS MEDICAL STAFF MATTERS, QUALITY MANAGEMENT INFORMATION, LEGAL ADVICE, LITIGATION OR POTENTIAL LITIGATION AND RETENTION OF PROFESSIONAL STAFF. TRUSTEE HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

TRUSTEE MANSELL MOVED TO COME OUT OF EXECUTIVE SESSION AT 8:25 PM. TRUSTEE HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Returned to Open Session at 8:25 PM.

ACTION ITEMS

Medical Staff Appointment Approval

TRUSTEE MANSELL MOVED TO APPROVE THE MEDICAL STAFF APPOINTMENTS AS PRESENTED. TRUSTEE HASKINSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

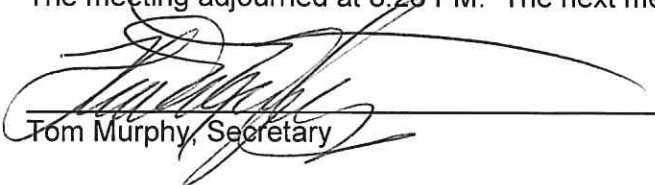
Litigation Authorization

TRUSTEE MANSELL MOVED TO AUTHORIZE THE ACTION IN LITIGATION DISCUSSED IN EXECUTIVE SESSION. TRUSTEE HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

TRUSTEE HARTSAW MOVED TO ADJOURN AT 8:28 PM. TRUSTEE MANSELL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 8:28 PM. The next meeting is scheduled for September 28, 2023.


Tom Murphy, Secretary


Brandi Miller, Recorder