

Campbell County Health Board of Trustees
Regular Board Meeting – CCH 5th Floor Classroom
February 22, 2024
5:00 PM

Members present:

Alan Stuber, Chair
Tom Murphy, Vice Chair
Bill Rice, Secretary

Randy Hite, Treasurer
Mark Hoskinson, Trustee

John Mansell, Trustee
Sara Hartsaw, Trustee

Also present:

Matt Shahan, CEO
Natalie Tucker, CNO
Tom Lubnau, CCH Attorney

Adam Popp, CFO
Brandi Miller, Exec Assistant
Shane Kirsch, EMS

Tanya Allee, Patient Experience
Dr. Chweh

Pledge of Allegiance

Call to Order – Chairman Stuber, called the meeting to order at 5:00 p.m.

Mission Statement – Trustee Stuber read Campbell County Health's Mission Statement.

Vision Statement – Trustee Stuber read Campbell County Health's Vision Statement.

Roll Call - Brandi Miller called the roll, all members present, Trustee Mansell attended virtually.

Approval of Agenda

TRUSTEE RICE MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

TRUSTEE HITE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. TRUSTEE HOSKINSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The following items were approved as part of the Consent Agenda:

- Minutes – 1/22/24 Special Meeting; 1/25/24 Regular Meeting
- Finance Committee Minutes – 2/19/24
- Medical Staff Appointments (attached to minutes)

Recognitions and Presentations

Recognitions:

- CCH/WREMS First Responders and Chaplain Jerry Taylor were recognized for their dedication and response in assisting the Sheridan Community following the fatal shooting of Sheridan Police Sergeant Nevada Krinkee on February 14.

New Providers and Employees:

- Dr. Laurel Green, Pediatrics – Main Clinic
- Karna Stroschein, Revenue Cycle Director
- A slide of the full-staffed accounting team was shared.

PUBLIC QUESTIONS OR COMMENTS – No comments made.

DISCUSSION ITEMS

No discussion items.

ACTION ITEMS

Health Equity – Social Determinants of Health – Additional education about Health Equity/Social Determinants of Health will be provided at the upcoming Board planning session. The Community Health Needs Assessment is utilized to ensure that we are working towards health equity.

Capital Requests -

- Hamilton C6 Ventilators, Qty 2 – To date, one ventilator was approved by the Finance Committee/Board and purchased earlier in FY24. Leadership recommends moving forward with the purchase of 2 additional ventilators: one from the FY24 Capital Budget and one from the Gladys Lander's fund. The current Servo-I ventilators are end-of-life and service contracts ended in September 2023. Without these replacements, patient safety is a primary concern. The new Hamilton ventilators align with UHealth standards and integration.

TRUSTEE HITE MOVED TO APPROVE THE PURCHASE OF TWO HAMILTON C6 VENTILATORS IN THE AMOUNT OF \$96,673.44. ONE VENTILATOR WILL BE PURCHASED OUT OF THE FY24 CAPITAL BUDGET AND ONE VENTILATOR WILL BE PURCHASED UTILIZING GLADYS LANDERS FUNDS AS PRESENTED. TRUSTEE HOSKINSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

- VoIP Phones, Dell Monitors, OptiPlex Micro Towers (Desktops), Laser Jet MFP – Replacing failing/aging equipment. This is the fourth purchase under the original budget amount approved as FY24 capital.

TRUSTEE HOSKINSON MOVED TO APPROVE THE PURCHASE OF GENERAL IT EQUIPMENT, VOIP PHONES, DELL MONITORS, OPTIPLEX MICRO TOWERS, LASER JET MFP IN THE AMOUNT OF \$195,942.79 AS PRESENTED. TRUSEE MURPHY SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

January Financials – January 2024 bad debt and charity totaled \$1,615,184.20. Due to the change in Revenue Cycle vendors, it is likely that there will be an increase in Bad Debt and Charity around the new fiscal year time frame.

TRUSTEE MURPHY MOVED TO APPROVE THE JANUARY BAD DEBT AND CHARITY CARE IN THE AMOUNT OF \$1,615,184.20. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Financial Discussion –

Acute admissions were up for the month while acute patient days decreased, resulting in a lower average length of stay. Legacy admissions and resident days were both up over December. Inpatient Behavioral Health Services remained flat month over month, outpatient mental health visits were up almost 26%, and Title 25 patients decreased slightly. Surgical cases decreased by 16% from December, primarily due to lack of anesthesia coverage. Year to date surgeries are up 11.5% over year to date January 2023. Emergency room visits decreased while lab tests increased from last month. Overall clinic visits increased by 27% in January over the prior month.

Days cash on hand is 123. The decrease can be attributed to the Rev Cycle vendor transition. We project cash on hand to begin increasing in February and back to normal by the end of March.

Total patient revenue for January was \$35.3M. Total Operating Expenses were \$19.59M. Operating income for January was (\$2.49M), YTD (\$21.04M), budgeted for (\$9.77M). Month ending revenue in excess of expenses was (\$896K), YTD (\$8,277.98).

To date, clinic moves have not affected the budget. The construction/remodel costs for the 4th floor remodel and GNR building will be included in the FY25 budget. If the projects exceed \$50,000, they will be put out for bid.

TRUSTEE HITE MOVED TO APPROVE THE JANUARY FINANCIALS AS PRESENTED. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Chairmans Report – Chair Stuber updated the Board on the recently published Chartis report. The Chartis report specifically highlights data from rural hospitals. Many rural facilities are losing money and have had to drop service lines such as OB care. Rising financial concerns have plagued hospitals across the state.

Chief of Staff Report – Dr. Neuwirth was not present.

CMO Report – No report.

UCH Update – Diane Jackson updated the Board on recent happenings. UCH continues to support the executive team with requests.


CEO Report – Matt Shahan provided the following updates:

- The April 4-5 Spring Planning Session is scheduled to be held in Deadwood at the Deadwood Mountain Grand. Updates will be provided on the Strategic Plan progress; UCH leaders will be onsite to provide updates and health equity/social determinants of health education will be provided. There will not be a Board meeting or a Finance Committee meeting in March. All items, including the financials will be presented/discussed at the planning session.
- GPO Update – David Thompson, UCH, continues to work with Vizient to ensure that UCH affiliates receive the same pricing discounts as UCH. Matt Shahan and Adam Popp have a bi-weekly call with UCH to talk about the GPO and other affiliate work that can be done.
- AHA Education – April 14-17 there is an education session in Washington DC. Speakers from across the nation will be in attendance, there will be opportunities to meet with WY representatives.
- Governor Mark Gordon will be the keynote speaker at the May ECED meeting. We have extended an invitation to for him to tour BHS and ECD.

ADJOURNMENT

TRUSTEE MURPHY MOVED TO ADJOURN AT 5:58 PM. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 5:58 PM. The next meeting is scheduled for April 4-5, 2024.


Bill Rice (Jun 28, 2024 09:23 MDT)

Bill Rice, Secretary



Brandi Miller, Recorder