

Campbell County Health Board of Trustees
Regular Board Meeting – CCH 5th Floor Classroom
April 25, 2024
5:00 PM

Members present:

Alan Stuber, Chair	Bill Rice, Secretary	Sara Hartsaw, Trustee
Tom Murphy, Vice Chair (Virtual)	Mark Hoskinson, Trustee	John Mansell, Trustee
Randy Hite, Trustee		

Also present:

Matt Shahan, CEO	Dr. Robert Neuwirth, COS	Norberto Orellana, Marketing
Natalie Tucker, CNO	Tanya Allee, Patient Experience	Chris Beltz, Director Urgent and Emergent Services
Tom Lubnau, CCH Attorney	Diane Jackson, UCHHealth	Shane Kirsch, EMS Manager
Adam Popp, CFO	Bree Richardson, Marketing Director	Janice Urban, ECD Manager
Dr. John Houk, CMO		

Pledge of Allegiance

Call to Order – Chairman Stuber, called the meeting to order at 5:00 p.m.

Mission Statement – Trustee Stuber read Campbell County Health's Mission Statement.

Vision Statement – Trustee Stuber read Campbell County Health's Vision Statement.

Roll Call – Matt Shahan called the roll

Approval of Agenda

TRUSTEE MANSELL MOVED TO APPROVE THE AGENDA AS PRESENTED. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Consent Agenda

TRUSTEE HITE MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED. TRUSTEE HOSKINSON SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The following items were approved as part of the Consent Agenda:

- Minutes – April 4-5, 2024, Spring Retreat
- Minutes- April 22, 2024, Finance Committee
- Medical Staff Appointments
- Utilization Management Physician Appointments

Recognitions and Presentations

Recognitions:

- Daisy Award recipient- Shelby Harris
- Bee Award recipient- Linda Ducello
- Cass Hurley- promoted to Manager of Maternal Child
- Laura Castellanos- promoted to Associate Director of Inpatient Services
- Volunteer Appreciation Dinner
- Access to Healthcare Day 2024

Dr. Hoskinson remarked on the robot and the use of it after testing it out on Access to Healthcare Day.

New providers:

- Lauren Dusek, MD in the Main Clinic
- Cassity Goetz, PPC in the Kid Clinic
- Dr. John Houk, DO, MPH, FACOEM, CPE, MFS joined CCH as Chief Medical Officer.

PUBLIC QUESTIONS OR COMMENTS – No comments made.

DISCUSSION ITEMS

AHA Annual Meeting Updates- President Biden's administration has signed on mandatory staffing for nursing homes, the fear is that this will cause nursing homes to cut back on admissions creating a downstream trickle effect in emergency rooms, referred to social admits.

Gun Free Zone – Executive Leadership has started a discussion with the rest of the leadership team in regard to a gun free zone. It is designed to get a feel from staff members. Executive Leadership is still building up the avenues to have those voices heard. We started initial discussions at the Department Managers meeting last week.

WHA Trustee Education – Opportunity for Trustee education coming up in Cody in a few weeks. It does not have a lot of participation currently which causes concerns about the future of the education.

ACTION ITEMS

March 2024 Financials – March bad debt and charity totaled \$1,632,641.68.

TRUSTEE HOSKINSON MOVED TO APPROVE THE NOVEMBER BAD DEBT AND CHARITY CARE IN THE AMOUNT OF \$1,632,641.68. TRUSTEE MANSELL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Financial Discussion –

Acute admissions for March were 198, that is about 10 higher than last month. Length of stay was down. Acute length of stay was 3.0 and last month it was 3.4. That is about 10% differential. Current Legacy resident days were 3,643 and last month they were 3,328. Mental Health visits are 11,793 YTD, although down per budget, increased compared to last year by about 6.6%. Surgeries for the month are 283, last month there were 237 and January 244. Current YTD surgeries are 2,476 which is up over 11% compared to the last year and 29% over from 2 years ago. Emergency room visits for the month are 1,718, down from the previous month of 1,844. The Walk-In Clinic was up for the month. Physical Therapy performed over 52k procedures YTD compared to last year at 47k. There were 8,938 Clinic visits in March compared to 8,804 in February. Mental Health visits current year to date of 11,793 is up about 24% over the last two years. Robotic cases in March were 16 compared to February's 3.

Days cash on hand is 112. Total patient revenue for March was \$35.5M. Total Operating Expenses were \$19.6M. Operating income for March was (\$4.9M), YTD (\$30.1M), budgeted for (\$12.5M). Month ending revenue in excess of expenses was (\$3.4M).

TRUSTEE MANSELL MOVED TO APPROVE THE MARCH FINANCIALS AS PRESENTED. TRUSTEE RICE SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

Financial Lookback- Adam presented a year over year look back that provided a historical perspective to the Trustees.

Trustee Hoskinson requested information on the percentage of bad debt that is turned over to collections that is collected. Adam will bring that information forward at a later date.

Chairmans Report – Chair Stuber attended meetings in Cheyenne and met with the Governor. They spoke about the regionalization of EMS and Governor Gordon's support of that. They also spoke about Gun Free Zones and Chair Stuber shared his thoughts on the topic. They discussed Family Practice

and OB. It will be an area of concentration for the Governor's office and highlighted through WHA. Hospital Finances was another topic of conversation. Chair Stuber reported that the Governor is happy with the progress CCH has made and is looking at hospital finances as a whole through the state and trying to offer assistance as they can.

Chief of Staff Report – Dr. Neuwirth reported how happy they are that we have a full time CMO.

CMO Report – Dr. Houk had nothing significant to report.

UCH Update – Diane Jackson will be in Gillette for EMS University with an educator who will do 7 different presentations. UCH continues working with CCH leaders on the EPIC implementation teams. Diane continues monthly connections of persons and policy needs.

CFO Report- Kudos to Yvette Land for the tremendous job she has done this year getting grants for the organization. We are in the budget process, and this will accelerate in the next few weeks.

CNO Report- Great job to Shane Kirsch for the job he did on the tabletop exercise that he led recently to prepare for the Camporee. We continue to meet and plan for Camporee with a live exercise occurring in May. Dialysis numbers are climbing, and we have added a 3rd shift, that is 3 times a week and it is full. Staff is working on how to accommodate those needs in the community. Gillette Collège is graduating a Nursing class in May, and we get quite a few of those new grads. As that happens, they move into an RN residency program that is in our facility. The group from last year is wrapping up and the new group will come in. We have the lite program which stands for Leaders in Training for Excellence. Anyone in the organization can apply. It gets great reviews about how much is learned and Tanya leads that for us, and it is very successful. The QAPI project is multidisciplinary teams that are continuing to work on specimen labeling, workplace safety and employee safety. We are almost ready to attest for the social determinants of health. That will occur in a few weeks. The team has been working on how to best document all the required needs of the inpatient. There is another team that is working on plans of safe care. This is directed at Maternal Child and making sure we are providing resources for families and babies as they leave our hospital.

CEO Report – Matt Shahan provided the following updates:

- WREMS– Shane Kirsch, Chris Beltz and Dr. Luke Goddard recently met with the City and County in Sheridan. On May 10th it will be brought forward to the Board for a contract amendment to accept a 3.5% increase in budget. This is indicative of how the organization is running. WREMS has not taken an additional draw from either organization since its inception. It is running very self-sufficiently.
- Matt recognized the Human Resources Department for their hard work in filling the Executive Assistant position. An offer was accepted, and a new Executive Assistant will start May 6.
- 2nd Street Building– Home Medical Resources will be migrating to this building after some minimal updates.
- 3rd & Burma Sign- The sign that stands there was hit by a vehicle last year. It has been repaired and now lights up again. One of the signs from Pioneer will potentially be moved to let the public know what is in that building.
- Matt Shahan has reached out to Ms. Davis and the Governor's office in response to an article Ms. Davis was quoted in talking about OB desserts and lack of EMS services. Matt has communicated his concern for the loss of funding for regionalization funds and the impacts it will have on those issues.
- Gillette Community College Nursing program is live with their AI robotic mannequin. Executive Leadership toured the College and Nursing school last week, prior to go live, so we plan to schedule another visit. This is a central network that can communicate with other systems across the country to learn what patients and nurses say. The mannequin will simulate lifelike circumstances and the nurses must react.

Trustee Hite remarked about relations between the Board and Administration that was highlighted from the Board retreat in the Gillette News Record. Trustee Hite talked about this being an opportunity for improvement in actions and words from both the Board and Administration. As the organization grows and becomes more vital to the community, the Board and Administration must work together to ensure our long-term future.

Trustee Murphy commented that he is excited about the positive direction of the organization and looks forward to continued improvement.

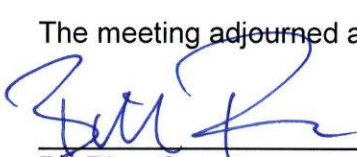
The regular meeting recessed at 6:26 PM to enter Executive Session.

EXECUTIVE SESSION

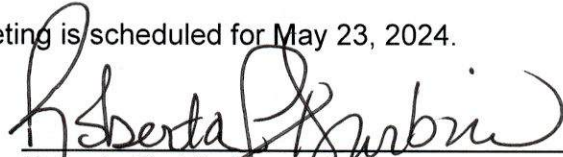
TRUSTEE HITE MOVED TO ENTER INTO EXECUTIVE SESSION AT 6:40 PM TO DISCUSS MEDICAL STAFF MATTERS PURSUANT TO W.S. 16-4-405(a)(ix) AND W.S. 35-2-618, AND CONFIDENTIAL PERSONNEL MATTERS AND ATTORNEY CLIENT INFORMATION PURSUANT TO W.S. 16-4-405(a)(ix) AND W.S. 1-12-102 AND W.S. 16-4-405(a)(vii). TRUSTEE MANSELL SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

TRUSTEE HOSKINSON MOVED TO COME OUT OF EXECUTIVE SESSION AT 7:52 PM. TRUSTEE HARTSAW SECONDED THE MOTION. MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 7:52 PM. The next meeting is scheduled for May 23, 2024.



Bill Rice, Secretary



Roberta Durbin, Recorder