

Minutes

Our Mission

Serving our community by providing a lifetime of care with dedication, skill and compassion.

Our Vision

CCH will be the first choice for healthcare and wellness in Wyoming by providing Excellence Every Day.

Our Values

Care: Relentless Pursuit of Safety and Quality

People: Fairness and Dedication

Service: Care and Compassion

Business: Fiscal Responsibility with Integrity and Transparency

Our Meeting Non-Negotiables: *Be prompt and present; be kind and collaborative; We Are CCH.*

Meeting Purpose: To provide updates, deliver announcements, solicit feedback, and share information, connect and engage.

Estimated Meeting Length:

Facilitator:

Minutes: Jamie Kay

Timekeeper: Jamie Kay

Location: 5th Floor Classroom

Attendees (including designated titles)

- Alan Stuber, Chairman
- Tom Murphy, Vice-Chair
- Randy Hite, Treasurer
- Bill Rice, Secretary
- Sara Hartsaw, Trustee
- Mark Hoskinson, Trustee
- John Mansell, MD, Trustee
- Matt Shahan, CEO
- Adam Popp, CFO
- John Houk, DO
- Natalie Tucker, CNO
- Dawn Hodges, CHFRO

- Robert Neuwirth, MD
- Attila Barabas, MD
- Bree Richardson, Marketing Director
- Norberto, Orellana, Marketing
- Stacy Lepsch, APRN
- Sherry Bailey
- Dessie Hoxie
- Alexis Beug
- Cass Hurley
- Dianna Moore
- Jake w/ News Record
- Sara Pence

- Julie Ieronimo
- John Adams, Legacy
- Derek Friedlan
- Shane Kirsch
- Marlo Dunham
- Lonnie Schell
- Dr. Chweh

Call to Order				
<p>Pledge of Allegiance</p> <p>Mission Statement</p> <p>Vision Statement</p> <p>Roll Call</p> <p>Approval of Agenda</p>		<ul style="list-style-type: none"> • Chairman Stuber called the meeting to order at 5:00 p.m. • Chairman Stuber read the Campbell County Health’s Mission & Vision Statement. • CEO Shahan called the roll. • Trustee Rice moved to approve the agenda as presented. Trustee Mansell seconded the Motion. Motion carried unanimously. 		
Consent Agenda		<ul style="list-style-type: none"> • Trustee Hite moved to approve the consent agenda as presented. Trustee Mansell seconded the motion. Motion carried unanimously. • The following items were approved as part of the consent agenda: • Approval of Minutes—5/24/24 • Approval of Finance Committee Minutes • Approval of Med Staff Appointments • Quality Committee Minutes—6/12/24 • Facilities Committee Meeting Minutes—6/20/24 • Board Committee Meeting Minutes 		

Public Questions or Comments	•				
Cath Lab Follow-Up			<ul style="list-style-type: none"> • CEO Shahan discussed the follow up from the May's Public Comment regarding the Cath Lab. An article and additional information have been published on the CCH website. 		
Discussion Items					
<ul style="list-style-type: none"> • Budget Updates <p>WHA Annual Meeting—Casper August 27-28, 2024</p>			<ul style="list-style-type: none"> • Timeline of the Budget—Initial draft has to be published before it is talked about publicly. The first draft will be published on Tuesday, July 2, 2024. It will be reviewed next week, July 8 Finance Committee Meeting and Exec Team (closed door). July 11 will be the first public reading and July 18 is the Statutory deadline to have the budget approved. • Please Note: The Published budget is not the final budget it is a draft. • Wyoming Hospital Association Meeting—if Board members want to attend let Jamie know and we will take care of logistics. 		
Action Items	•				

<p>Finance Report Out and Approval</p>		<ul style="list-style-type: none"> Acute admissions of 190 for May were fairly consistent with the prior month at 192. Acute Patient Days were higher than the previous month by about 14% (725 to 634). With relatively same number of Acute admissions, Acute Length of Stay calculation was up slightly compared to last month due to higher length of stays. Legacy resident admissions were up this month at 19 compared to 9 in the month of April. However, resident just slightly lower in the month of May at 3,512 compared to April's 3,539. Outpatient Mental Health visits were lower the month of May at 1,541 compared to 1,778 in April. Newborn admissions were down at 46 compared to last month at 49. Total YTD Surgical cases are 3,074, an increase of 12.2% compared to previous year's YTD Surgical Cases, 2,740. Total Surgeries are approx. 27% higher than May of 2022. Cath Lab Procedures were up for May at 79 compared to 70 in April. Emergency room visits were up compared to prior month (1,849 to 1,669) an 11% increase month over month. EMS Ambulance runs as a whole is higher in May compared to April. Dialysis visits increased to 456 		
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			<p>in the month of May compared to 410 in April. Overall, Clinic visits were down to 8,957 from 9,291 in the previous month, however Complex Med visits increased to 600 in May compared to 509 in April. Radiology continues to see an overall increase in procedures month over month. Further discussion ensued regarding Acute Admissions, Cath Lab and EMS runs reviewing the year-over-year volumes.</p> <ul style="list-style-type: none"> • Discussion regarding the break even point on the Robot—Essentially three cases per month pay for the service CCH has purchased. • Discussion regarding the Kid Clinic and Audiology Clinics; providers for both are being actively recruited. It was pointed out that the CCH Pediatrics clinic is taking care of patients that normally would have been seen at the Kid Clinic. At this time the patients of the Kid Clinic are being rerouted to CCH. • Discussion regarding May having three pay periods; and Cash on Hand days being reduced due to the third pay period. 		
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			<ul style="list-style-type: none"> • May 2024: Charity \$491,342.99; Bad Debt \$1,379,012.53; Grand Total \$1,870,355.52. 		
Information Items					
<ul style="list-style-type: none"> • Chairman’s report • Chief of Staff Report • UCHealth Report • CFO Report --Departments Report Out 			<ul style="list-style-type: none"> • Nothing additional to recent discussions. • No Report • No Report • Kudos to the Accounting Team— They have done a great job going through the Budgeting Package with the Directors and Managers of each department. • Julie Ieronimo and Sara Pence have done a lion share of work preparing the Budget. • Materials and Accounting—Annual Inventory complete; counting and keeping supplies moving to the various departments. • Garage Elevator fixed last Friday. Waiting on Parts to fix the Staff 3rd elevator. 		

<ul style="list-style-type: none"> CHRO Report --Departments Report Out 		<ul style="list-style-type: none"> • Coordination of Teams to do soft opening with Allergy Clinic. To allow processes fixed and lined out. There is a waiting list for patients. • Childcare--School Age Summer Program has 34 kids enrolled, which is up from 17 last year. • Daily census is 98-114 children a day in daycare. • Employee Health & Safety --Legacy—When Legacy went under Vivage, all Employee Health and Safety was switched to them; CCH-HR is currently working to bring Employee Health and Safety back to CCH. • CCH is taking Legacy's New Hire Screenings and Employee Hotline back over. • Patient Experience—2719 Customer Service Contacts in the last week; closed 10 grievances; 23 open and 0 grievances to have gone beyond 30 days open. 		
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		<ul style="list-style-type: none"> • Professional Development—is working to incorporate feedback on an After-Action Plan from the 6/7 Disaster Drill. • Professional Development graduated a class of 25 CNAS; and 13 phlebotomists. • Professional Development is currently working on a special CNA class for Legacy on July 8. • Currently CCH has 141 open position; 90 at CCH; 51 at Legacy; 44 employees on FMLA LOA; • In May CCH hired 15 people but lost 20 employees. • Discussion regarding employees leaving CCH; about 1/3 are retirements; 1/3 are moving; and 1/3 are leaving to competitors in town. • CCH open enrollment went really well considering all the benefits changes made. • Employee Evaluation Rewrite is still progressing. 		
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<ul style="list-style-type: none"> • CEO Report --WREMS --PRSC 		<ul style="list-style-type: none"> • Title 25 discussions --involuntary retention for psychiatric cause—are continuing. There are several things to fix and work through within the process. • Kudos to Dr. Brittney Goeken-- recognized by her peers—regarding a very complex case she worked on and her excellent performance. • CCH continues to work with WREMS expanding; due to proximity to the Big Horn Mountains expansion into wildland rescue training; applying grant money to purchasing some equipment. • Continue working on the financial aspect of working with three organizations. CFO at Sheridan Memorial and CFO Popp have met and will continue to be in communication. • WREMS continues to be a bright spot for our organization. • There are a lot of events and standby at events in the communities that WREMS will be at and represent. • PRSC continues to be busy, there was an issue last week that resulted in some cancelations, but many procedures were moved to CCH. 		
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<p>--Camporee</p>			<ul style="list-style-type: none"> • Camporee—Continue to plan for Camporee; internal meetings; schedules are being adjusted-- WIC/ER; want to make sure that schedules are covered; more info will be shared to community and their preparation. 		
<p>--Other Recognition</p>			<ul style="list-style-type: none"> • The risk management representative was at the drill on 6/7; they were very happy and impressed with the planning our community has put in. 		
<p>--Other Discussion</p>			<ul style="list-style-type: none"> • A couple of weeks ago—C-Suite met with a family that expressed and outpouring of gratitude of EVERYONE in the organization; there was not an area of the facility that was not recognized. The family could not choose a single person to nominate for the Daisy Award. • Discussion regarding the progress of the 2nd Street Building. Working on prerequisites of planning; lots of work taking place behind the scenes; hoping to complete some work inhouse to reduce costs. • Architect is meeting with some General Contractors. 		

			<ul style="list-style-type: none"> • Discussion regarding Physicians coming into Gillette and where they will be located and if there is enough space. CEO Shahan discussed that CCH is doing well on space; and CCH is getting all the necessary inspections to move forward. • Discussion regarding EPIC and timing due to several IT positions leaving. • CEO Shahan discussed meeting weekly with IT and hardware; we are working to align our systems with UCHealth; IT Resources related to Epic locally are in place at CCH. 		
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			Regular Meeting Recessed at 6:12 p.m. to enter Executive Session.		
Executive Session			Trustee Hite moved to enter executive session at 6:12 pm to discuss medical staff matters pursuant to W.S. 16-4-405(a)(ix) and W.S. 35-2-618, and confidential personnel matters and attorney client information pursuant to W.S. 16-4-405(a)(ii), (vii) and (xi) and W.S. 1-12-102. Trustee Rice seconded the motion. Motion carried unanimously.		
			Trustee _____ moved to come out of Executive Session at 8:20 p.m.		

			Trustee _____ seconded the Motion. Motion Carried Unanimously.		
			The Meeting adjourned at 8:21 p.m.		

Next Meeting (date/time): July 18, 2024 at 5:00 p.m.



Bill Rice, Secretary



Jamie Kay, Recorder